

MOCK INTERVIEW RUBRIC

Name _____

Date of Interview _____

Score _____

	Criteria				Value
	1	2	3	4	
Introduction	Greeting absent. Begins with little or no eye contact.	Greeting is present. Begins with little of no eye contact.	Greeting is present. Use of eye contact is appropriate.	Greeting is present. Use of eye contact is appropriate. Body language used is pleasant.	_____
Appearance	Student is not dressed appropriately; inappropriate body language.	Student wears appropriate clothing; some inappropriate body language.	Student wears appropriate clothing; little inappropriate body language.	Appropriate dress and manners are used; appropriate body language.	_____
Voice	Inappropriate vocabulary and grammar are used. Speech is difficult to understand.	Speech is too soft or mumbles. Poor grammar is used.	Good volume, grammar and vocabulary used.	Good volume, grammar and vocabulary used. Spoken with a determined confidence.	_____
Poise	Posture, eye contact, and uneasy behaviors were inappropriately demonstrated.	Two of the following: Posture, eye contact, or uneasy behaviors were inappropriately demonstrated.	One of the following: Posture, eye contact, or uneasy behaviors was inappropriately demonstrated.	Good posture is used. Eye contact is maintained. No nervous habits are exhibited.	_____
Preparation	It is obvious that no preparation was used.	It is obvious that some preparation was used.	It is obvious that above average preparation was used.	It is obvious that a great deal of preparation was used.	_____
				Total:	_____